

**ALABAMA ARMY NATIONAL GUARD
AGR STATEWIDE VACANCY ANNOUNCEMENT # 25-038**

GRADE: SSG(E6) – SFC(E7)

MOS/AOC: 15T4F

POSITION: Assault Company Platoon Sergeant
IPPS-A Position #: **03088985 (Par/Lin: 202-07)**

UNIT: WYDDAO, A CO 1-131st AVN

FEMALE ASSIGNMENT ELIGIBILITY: Yes

LOCATION: Hope Hull, AL 36043

OPENING DATE: 11 September 2025

CLOSING DATE: 26 September 2025

AREA OF CONSIDERATION:

This vacancy is Open Statewide to current members of the Alabama Army National Guard who are AGR and hold, at a minimum, the 15T30 MOS. *Position requires a current flight physical to apply.

Duty Position Job Description/Criteria:

Primary responsibility and duties will be as a Readiness NCO completing the day-to-day operations of the Company. Responsibilities may include, but are not limited to, operations within the following systems: IPPS-A, RCAS, MyUnitPay, DPRO, DTMS, DTS, iPERMS, EES/ERS, MODS/MEDPROS, MEDCHART, DAMPS, GCSS-A, TC-AIMS II, among other required systems. Supervise two additional full-time unit support staff members. Ensure the unit is ready to conduct all assigned missions and tasks. Responsible for inputting orders for simulators, Annual Training, schools, MILED, and other additional duties. Oversee personnel management activities to include maintaining enlisted personnel records and processing personnel actions concerning Soldiers. Operate and manage field personnel information systems, train and assist system users, or monitor system activities. Prepare personnel accounting and strength management reports. Prepare and processes recommendations for awards and decorations and arrangements for awards ceremony. Prepare, update, and coordinate requests for evaluations, to include responding to evaluation inquiries. Prepare and monitor requests for promotions and arrange for promotion ceremonies, to include promotion declinations, reconsideration for promotions, and arrange for reduction and removal boards for Soldiers on local promotion standing lists. Process centralized and decentralized promotions and reduction actions. Prepare and monitor requests for reductions, transfers, and discharges. Apply knowledge of provisions and limitations of Freedom of Information and Privacy Acts. Requisitions and maintains office supplies, blank forms, and publications. Type military and non-military correspondence in draft and final copy. Prepare and maintain functional files per Army Records Information Management System (ARIMS). Evaluate personnel qualifications for special assignment. Prepare and request orders. Post changes to Army regulations and other publications. Execute and monitor automated interface with other automated systems. Monitor status of unresolved errors and initiate required corrective action. Monitor processing of feedback from Higher Headquarters and takes necessary corrective action. Identify problems and discrepancies. Provide assistance or refer resolution to superiors. Other additional duties as assigned.

Special Requirements: NCOs applying for this position must be current ALARNG AGR.

IAW DA PAM 611-21 qualifications for initial award of the applicable MOS:

- (1) A physical demands rating of very heavy.
- (2) A physical profile of 111111.
- (3) Normal Color Vision
- (4) Qualifying scores.
 - (a) A minimum score of 105 in aptitude area MM in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
 - (b) A minimum score of 102 in aptitude area MM on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.
 - (c) A minimum score of 104 in aptitude area MM on ASVAB tests administered on and after 1 July 2004.
- (2) Formal training (completion of a resident course of instruction for MOS 15T conducted under the auspices of the U.S. Army Aviation School) mandatory. Effective 1 June 2013, attendance to formal training is limited to personnel in the rank/grade of E4/SPC/CPL and below. Soldiers with contracts or reclassification packets approved prior to 1 April 2013 are excluded from this requirement and will be processed for training.

QUALIFICATION/ELIGIBILITY REQUIREMENTS:

1. Must be a Federally recognized member of the Army National Guard of Alabama.
2. Must be able to serve at least 3 years in an active military status prior to: (a) Completing 18-years of active Federal service, or (b) The date of mandatory removal (without any extension under any provision of law or regulation from Ready Reserve status based on age or service as prescribed by current directives).
3. Meet medical standards as prescribed by AR 40-501, chapter 3, 4 or 5.
4. Must meet physical standards prescribed by AR 600-9.
5. Must not be under current suspension of favorable personnel actions.
6. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation.
7. Applicants must not be entitled to receive Federal military retired or retainer pay, receive Federal civil service annuities, or be eligible for immediate Federal civil service annuities.
8. Individuals who voluntarily resign from the AGR program in lieu of adverse personnel actions are not eligible to reenter the program.
9. Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service (other than temporary medical disability) are ineligible to enter the AGR program.
10. Individuals who would attain 18 or more years of active military service during their initial tour period of AGR duty are ineligible to enter the AGR program.
11. Individuals involuntarily separated from the AGR program are not eligible to reenter the program.
12. Eligibility of females will be consistent with existing Department of the Army Combat Exclusion policies. Selection and nomination will be made from those applicants' determined best qualified in terms principally involving experience, demonstrated ability, performance, training and education.
13. Must be eligible for AGR service IAW AR 135-18.
14. Must be able to obtain and maintain a secret clearance. Security clearance must not be suspended or denied.

15. No documented instances in the last 5 years of conduct which reflects adversely on the character, honesty, or integrity of the Soldier to include:

- (a) No conviction by court-martial or by any Federal or state court.
- (b) No punishment under Article 15, Uniform Code of Military Justice (UCMJ) or Alabama Code of Military Justice (ACMJ) caused by incidents that reflect adversely on the soldier's integrity and lack of trust.
- (c) No letter of reprimand, censure, or admonition under the provisions of AR 600-37

16. All permanently filed adverse documents from any time or service in any component must be disclosed and included with packet. Soldier can provide additional explanation as needed. Failure to disclose all documents above may result in curtailment of the AGR Tour.

17. This is a flying position. Applicants must be able to acquire a DD2992 with Fully Fit for Duty or Fully Fit for Duty with waiver.

In accordance with AR 135-18, Staff Sergeant or above must possess the required grade and MOS level authorized for the AGR duty position.

GENERAL INFORMATION:

- 1. Applicants are subject to personal interview upon notification of time and place.
- 2. The Alabama Army National Guard is an equal opportunity employer.

APPLICATION PROCEDURES AND CHECKLIST:

To ensure you have included the required documents with your application, please mark the following blocks (1-14). If any of the required documents are not reasonably available to you or not updated, a brief memo will be submitted citing the document discrepancy with a short explanation, in order to certify the Soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

If interested in interviewing for this position, please forward the following:

- 1. Memorandum Requesting an Interview
- 2. Current Soldier Talent Profile and Enlisted Record Brief
- 3. MEDPROS IMR Report & Physical profile, DA Form 3349 (if applicable)
- 4. Commander's Height & Weight Memo
- 5. DA 5500/5501 (if applicable)
- 6. Last 5 NCOERs
- 7. Current Record ACFT (DA 705)
- 8. Memorandum from MACOM AO acknowledging your interest in this position.

Please submit packets to SFC Stayce E. Montgomery by email at stayce.e.montgomery.mil@army.mil no later than 1159 HRS on 01 October 2025.

FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN RETURN OF APPLICATION WITHOUT ACTION. INCOMPLETE APPLICATION PACKETS WILL NOT BE PROCESSED. APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE PROCESSED